
HISPANÓFILA

INSTRUCTIONS FOR TEXT PREPARATION

FORMATTING:

We use computer-formatted text to expedite publication. The final version of your article should, therefore, be provided in a Microsoft Word-compatible format. Your final draft should be the version of your final text **EXACTLY** as you wish it to appear.

PLEASE OBSERVE THE FOLLOWING REQUIREMENTS IN FORMATTING:

PAPER SIZE	Letter (8.5" x 11")
MARGINS	Left and Right: 1"; Top and Bottom 1"
HEADERS	None. Please DO NOT use your program's header function.
PAGE NUMBERS	Automatic page numbering is acceptable, but please place them in the upper right hand corner of each page.
FONT	Times New Roman, pt. 12.
ITALICS	DO NOT UNDERLINE titles referenced in the text; instead, use the <i>italics</i> function.
NOTES	You may use footnotes throughout your article, but do not use the footnote space to give complete bibliographical references. Discursive notes are permitted, but they must be limited in number. References to Works Cited should be given parenthetically in the footnotes just as they are in the rest of the text.
IMAGES	Any images or figures will be published in black or white. Images should be supplied at a resolution of 300 dpi to



ensure print quality. It is the responsibility of the author to secure image permissions.

MLA STYLE

We use the system of parenthetical notation conforming to MLA Style Manual (8th edition). A good reference for MLA style is the [Purdue Online Writing Lab](#).

THE FOLLOWING ORDER SHOULD BE OBSERVED:

TITLE Place your title on the top line of the first page, centered and in all caps.

AUTHOR'S NAME Place your name centered, double-spaced after title, using regular capitalization. (Omit when submitting a blind draft for peer review.)

AUTHOR'S AFFILIATION Write your institution's name, centered, after your name, using regular capitalization. (Omit when submitting a blind draft for peer review.)

TEXT Your article should be double-spaced.

WORKS CITED Each article MUST have a list of Works Cited. Do not write the word "Print" for any printed sources. Refer to the current (8th) edition of MLA style for all citations. Submissions written in Spanish or Portuguese may use traditional punctuation that does not necessarily reflect MLA standards.

Your cooperation in these matters will facilitate the prompt publication of your article in the journal. It is the responsibility of each author to provide a very carefully prepared text, as free as possible of typographical and grammatical errors. We will not make substantive changes in the text once it has been set by the printer, so NOW IS THE TIME FOR YOU TO MAKE ALL CORRECTIONS.